# Case Sponsor Checklist

With the “Application for Marriage Investigation” form we have supplied the required information and/or documents checked below.

Applicant’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

Case sponsor’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_

\_\_\_ “Application for Marriage Investigation” (Pink original, not a photocopy*)* accurately

and fully completed.

\_\_\_ If Catholic, certificate of applicant’s baptism **issued within last 6 months**.

\_\_\_ Religion of former spouse at the time of the marriage.

\_\_\_ Catholic marriage record (if applicable).

\_\_\_ Other marriage record if Catholic marriage record is unavailable or not applicable.

\_\_\_ Complete original of Final Decree of Divorce or Civil Annulment and Finding of Facts by Civil Court, including signature page with date and seal.

\_\_\_ Current name of the former spouse.

\_\_\_ Current address of the former spouse.

*NOTE: Failure of the applicant to make every effort to provide the Tribunal with an address where the former spouse can be contacted could jeopardize the final decision. If there is any doubt of contacting the former spouse, the applicant should keep a log of the efforts made to contact the former spouse [i.e., name searches through the Internet, addresses of parents or other relatives, etc.] and submit the log to the Tribunal.*

\_\_\_ Name and dated signature of the case sponsor.

\_\_\_ Dated signature of the applicant on the last page.

\_\_\_ Potential witnesses listed on the “Application for Marriage Investigation.”

\_\_\_ “Observations of Case Sponsor” appropriately completed.

*Include this completed checklist with the “Application for Marriage Investigation.” Thank you!*