



ROMAN CATHOLIC  
**DIOCESE OF ROCHESTER**

---

---

## **Volunteer Driver Policy**

---

Issued by: Rev. Joseph A. Hart, V.G.  
Revised by: The Most Reverend Salvatore R. Matano

Date Issued: September 1, 2009  
Last Revised: March 1, 2021

---

### **KEY POLICY STATEMENTS:**

- All Volunteers must adhere to the CASE Volunteer Policy (Link) by completing *Creating a Safe Environment (CASE)* training, acknowledging the Volunteer Code of Conduct and complete a Background Check **before** they can transport children, youth, or vulnerable adults.
- Additionally, Volunteer Drivers must complete a New York State DMV Background Check **before** the volunteer can drive for an event.
- Volunteer drivers must be at least 21 years old.
- All potential volunteers who wish to transport children, youth, or vulnerable adults must complete a Volunteer Driver Form ([English Link](#) [Spanish Link](#))
- The New York State DMV Check must be re-done **annually**.
- Volunteer drivers must participate in a renewal of training, undergo another Background Check, and sign the Volunteer Code of Conduct **every three years**.
- There should never be an occasion when one adult is alone with one minor.

**APPLIES TO:** The Diocese of Rochester and its Affiliated Employers.